

Follow these steps to get your Necta unit back up and running after an extended shutdown. This procedure presents the minimum requirements to get your machine restarted. Your coffee supplier will visit shortly for an extended cleaning of the unit.

To perform this procedure, water valve must be ON.

Before turning water valve on, ask your coffee supplier's permission.

If electrical breakers are OFF, BEFORE turning them back ON make sure the coffee machine power switch is OFF and unplug cord from electrical outlet.



Hot water



Fragile



No soap

VIDEO TUTORIAL



TIME REFERENCE

REMOVE COMPONENTS

- 1 Remove drip tray and waste bin.
- 2 Remove the bean hopper.
 - Push green tab in, lift the hopper and remove it completely.
- 3 Remove the soluble canisters.
 - Pull up the canisters outlet to avoid spilling products.
 - To remove the front canister, push the support up, turn it outward, then slide it down. Push the green tab while pulling out the canister.
 - Pull each other canister out of the unit from the front.
- 4 Remove the diffuser and mixing bowls.
 - Unlock the diffuser and disconnect both tubes connected to it.
 - Unplug tubes on both mixing bowls.
 - Unlock and pull out the mixing chambers.
- 5 Empty all containers.
 - Empty the soluble canisters. Manually turn the auger to dislodge powder.
 - Empty the bean hopper. Be careful, the hopper can be fragile.
 - Empty the waste bin.



CLEAN

- 6 Disassemble and clean the diffuser and mixing bowls **under hot water**. Wipe every part dry.
- 7 Clean the drip tray and waste bin with soap. Wipe every part dry.
- 8 Clean the inside of the unit with a damp paper towel.
 - Remove any residues left around the whipper soluble whipper area.
 - Use a brush and towel to wipe away any residues on the drink spouts.
 - Use a brush and towel to remove any residues left on the canisters and bottom shelf.



00:41

00:58

01:19

01:52

02:17

02:42

04:37

REASSEMBLE

- 9 Fill up the ingredients.
 - Fill up each soluble canister with the appropriate ingredient. Refer to the sticker on the canister.
 - Be sure to fill up each hopper section with the right coffee blend.
- 10 Reassemble and reinstall the mixing bowls and diffuser.
- 11 Put all soluble canisters back into the unit.
 - Correctly slide the spline into the groove for the 3 canisters on the back.
 - Follow step 3b in reverse order for the front canister.
- 12 Reinstall the bean hopper into the unit by pushing it backward, then down.

05:10

06:24

07:30

08:03

THE MACHINE AT WORK

- 13 Close the brewer door.
- 14 Turn the power ON. The unit will flush itself automatically. **Make sure to have a 50oz container under the spout to collect water.** When completed, empty the waste bin and wait for the water to heat up.

08:10

08:22

FINAL TOUCH

- 15 Reinstall the drip tray and waste bin.
- 16 Reset the waste bin counter. **See how in the annex on last page.**
- 17 Perform 5 complete rinses. **See how in the annex on last page.**
- 18 Clean the outside of the unit.
 - Use antibacterial multipurpose cleaner (e.g. Lysol) and a microfiber cloth. **Do not use products with high levels of alcohol.**
 - Do not spray directly on the screen.
 - Clean the surroundings.

08:38

08:58

09:44

The unit is now ready to serve coffee again!



RESET WASTE BIN COUNTER

Krea Touch

- Access Service mode - hold the icon on the top left of the screen until the light goes out and the number pad pops up, then enter the password 1111 and press the check mark.
- Select menu 1.3 – Empty Solid Waste.
- Tap the Reset Solid Waste button.

Krea

- Close the brewer door.
- When screen displays “Reset waste press any button”, press any button of the machine to reset the counter.

PERFORM A RINSE

Krea Touch

- Access Service mode, menu 1.1 – Cleaning and Rinsing. **Make sure to have a 12 oz container under each spout to collect water.**
- When ready, select Complete Rinse, then ok and wait until the rinse is done.
- Repeat previous steps to complete 5 rinses.
- Exit Service mode and remove service key.



Krea

- Open the brewer door and insert the yellow service key. **Make sure to place a 12 oz container under each spout to collect water.**
- Press the Program button on the inside of the door (bottom right).
- Press the Wash button to start the rinse (bottom left).
- Repeat previous steps to complete 5 rinses.
- Remove the yellow service key and close the brewer door.
- When screen displays “Reset waste press any button”, press any button on the left.

